


User management and permissions

Intro


User management is key functionality of TDS portal. You can effectively manage permissions for servers, applications and SaaS in unified way through portal.

What do you want to do?




Add permission for user

- Organization
- Workspace
- SaaS
- Application
- Server



Manage user

- Signup
- Reset password
- Invite users
- Add SSH key
- Update user information



Something else

- User profile
- Manage all assets for user
- Manage server virtual machine accounts
- [Ask support](#)

If you need just access to Jira/Confluence /GitLab/

- Please **ask** your **Team leads** who are usually **Admins** of Portal workspaces, Jira projects, confluence spaces - they are responsible for user management
- This **speed up** the whole process, because TDS team has to ask owner who can access the service.
- If the workspace admin is not sure, what to do, please send them this manual
- If you are not sure **who is admin**, please raise a ticket in [TDS Portal](#)

If you are admin or owner of Jira /Confluence/ GitLab/ ...

- If you want to add user to SaaS service - the first the user account must be member of the workspace and TDS portal
- To add user to the **Workspace**
 - In your Workspace click on **Members** (left side) Add member
 - If user **haven't got account** in TDS portal [Invite member](#)
 - If user **have got account** Add member
 - Check user [workspace roles](#) for the new member
- To add user to the **SaaS**
 - choose you SaaS Members Add member
 - Member **must exists** in your workspace
 - Check user [SaaS roles](#)