


# Creation/Remove project

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## Project Creation

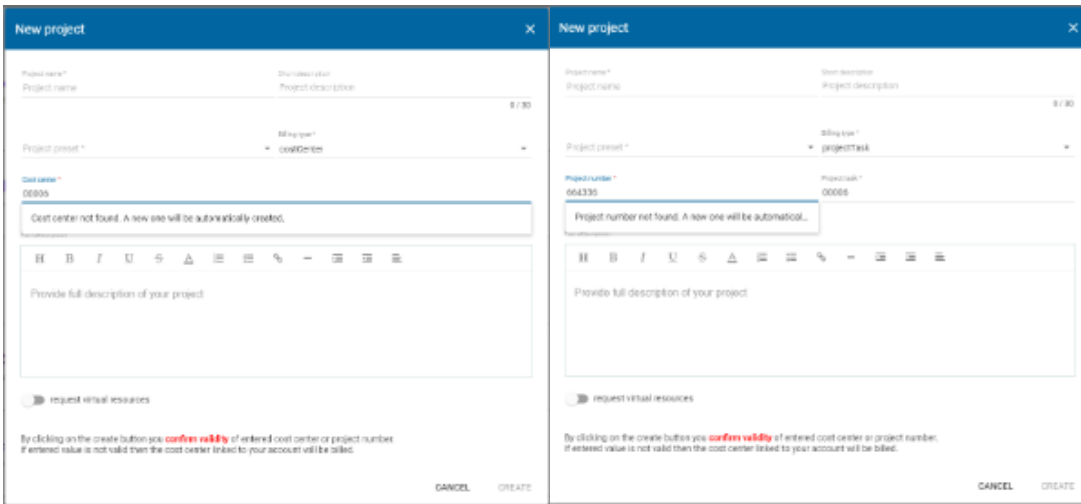
Go to Project overview page, e.g. by pressing Tieto DevOps Space link in the upper left corner of portal, and then press the  button which will show a new modal window where user can request a new project.

**Only the name of the project and customer's billing identifiers are required to be filled.**

Please select one of the billing types:

1. Project number and project task
2. Cost Center

A notification message is showed up " *Cost center/Project number not found, a new one will be automatically created*" when a new project number or cost center we filled is not yet used on the portal. Once we saved CC/Project number, it will be automatically usable for our project.



Service fees could be covered either by Cost center to which the employee belongs or by project budget, it depends on the selection. Please contact your project manager or project number owner to define billing information.










When you are creating a new project "create virtual resources" is not turned on by default in which case only SaaS applications can be used in the project. It can always be turned on at a later stage by contacting support. If you will need more resources when the project is created then also contact support.

## Project Remove

Please contact Support via email [tds@tieto.com](mailto:tds@tieto.com) in case you want to remove the project.

## How to contact support - Help/Feedback

Left side menu containing two-button with icon "Give us a feedback" and "Help" (bottom of the menu). You can also find them in the profile menu, which contain the same two buttons with icons (above the Logout button). User is automatically forwarded to TDS Service Desk.

-  PROJECTS
-  USERS
-  INVITATIONS
-  CONFIGURATION
-  BILLING
-  CC INVOICES
-  COST CENTERS
-  GIVE US A FEEDBACK
-  HELP

Select project ▾


## Your projects





### Shared


project for managed shared services

 NA

 Admin

 Give us a feedback

 Help

 Logout